

DPAS Quick Reference Guide



Pair Apriva Reader with PDCD

- 1. Disconnect the USB cable connecting the handheld to the PC
 - Disconnect from the PC side
- 2. Use the USB adapter that converts the USB Type A to the Mini-B
 - Type A is the larger, flat connector
 - Mini-B is the smaller connector
 - this adapter should be included in the Apriva reader box
- 3. Plug the **USB adapter** into the **Apriva reader**, plugging it into the PDA port
 - port names are on the front bottom location of the reader, above the ports
- 4. If the Card reader is on, turn it off.
- 5. Turn the Card reader on.
- 6. Go to Windows > Settings > System > Apriva Reader
- 7. If USB is not selected, select it.
- 8. Click the **Test connection** button.
 - If you have the card reader on, connected to the correct port and have restarted the card reader, you should get a pop-up
 - Test connection. Connection to smart card reader is working
 - If you do not get this message, make sure the cable is plugged into the correct port and restart the card reader.
- 9. Click the Pair button. This will take a few moments for it to complete.
- 10. Once this is done you should get the message
 - Bluetooth Pairing Paring complete. You may now use the Bluetooth to connect to your reader
 - It might say something else if you didn't have the device paired before.
- 11. Click on the **Bluetooth** radio button.
- 12. Disconnect the card reader then click the Test Connection button. It should say
 - Test connection. Connection to smart card reader is working.
- 13. The reader is now paired with your device.





DPAS Call Center 1-844-843-3727

DPAS Website http://dpassupport.golearnportal.org